

## Early Dismissal – January 22, 2016



### District Personnel Bulletin No. 11B-94 & 12-315

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<b>Effective Date</b>	<b>Expiration Date</b>	<b>Related DPM Chapters</b>
January 21, 2016	January 31, 2016	11B & 12

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#### Overview

Due to the severe weather emergency resulting from Winter Storm Jonas (Jonas), the Mayor has authorized an early dismissal policy for non-essential/non-emergency employees in subordinate agencies on Friday, January 22, 2016.

### Declared Emergency – Early Dismissal Policy

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An early dismissal policy declared by the Mayor allows non-essential/non-emergency employees to depart work prior to the end of their regularly scheduled tour of duty. Due to the anticipated severity of Jonas, the Mayor has authorized an early dismissal beginning at 12:00 p.m. on Friday, January 22, 2016.

### Additional Guidance

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For additional guidance on the early dismissal policy, entering time in PeopleSoft, essential/emergency personnel, applicability, etc., employees are encouraged to access the link and review [DPM Instruction No. 11B-85 & 12-56, Severe Weather and Declared Emergencies, dated October 23, 2015](#). District government employees should also continuously monitor communications via the Mayor’s website at [www.snow.dc.gov](http://www.snow.dc.gov) and local news reports.

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 Ventris C. Gibson,  
 Director