

(DQ0) Commission on Judicial Disabilities and Tenure FY 2017 Draft Annual Performance Plan*

Commission on Judicial Disabilities and Tenure has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objective Number	Strategic Objective
1	Review and Investigate Judicial Misconduct Complaints
2	Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts
3	Conduct Performance and Fitness Reviews of Retiring and Senior Judges
4	Conduct Involuntary Retirement Proceedings
5	Create and maintain a highly efficient, transparent and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the Budget line items. This is further divided into Daily Services, (ex. sanitation disposal), and long-term Key Projects that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have Daily Services, whereas some agencies that are more capital based will have several Key Projects.

Activity Header	Activity Title	Type of Activity
1 - Review and Investigate Judicial Misconduct Complaints (2 Activities)		
Commission Administration and Support	Review complaints arising during monthly meetings	Daily Service
Commission Administration and Support	Misconduct investigations	Daily Service
2 - Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts (4 Activities)		
Commission Administration and Support	Interview attorneys in the public and private sectors who have appeared before the judge.	Daily Service
Commission Administration and Support	Interview Court personnel who have worked with the judge.	Daily Service
Commission Administration and Support	Interview the Chief Judge of the judge's Court.	Daily Service

Commission Administration and Support	Solicit comments concerning a judge's qualifications from the legal community and the general public.	Daily Service
3 - Conduct Performance and Fitness Reviews of Retiring and Senior Judges (4 Activities)		
Commission Administration and Support	Interview attorneys in the public and private sectors who have appeared before the senior judge.	Daily Service
Commission Administration and Support	Interview Court personnel who have worked with the senior judge.	Daily Service
Commission Administration and Support	Interview the Chief Judge of the judge's Court.	Daily Service
Commission Administration and Support	Solicit comments concerning a senior judge's qualifications to continue judicial service from the legal community and the general public.	Daily Service
4 - Conduct Involuntary Retirement Proceedings (4 Activities)		
Commission Administration and Support	Receive information concerning a judge's health/disability and commences an investigation.	Daily Service
Commission Administration and Support	Determine if an involuntary retirement hearing is warranted.	Daily Service
Commission Administration and Support	Make findings of fact and a determination regarding the judge's health.	Daily Service
Commission Administration and Support	File Orders of Involuntary Retirement	Daily Service

Key Performance Indicators****

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, "What does the agency need to measure to determine success?"

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
1 - Review and Investigate Judicial Misconduct Complaints (4 Measures)						
Percent of complaints resolved within 30 days		62%	73%	73%	73%	73%

Percent of Complaints resolved within 60 days		16%	21%	21%	21%	21%
Percent of complaints leading to misconduct		38%	38%	38%	38%	38%
Number of complaints received		64	79	65	65	65
2 - Conduct Reappointment Evaluations of Eligible Associate Judges of the D.C. Courts (2 Measures)						
Number of reappointment evaluations		3	5	5	4	2
Percent of reappointment evaluation reports submitted before 60 days of term expiration		100%	100%	100%	100%	100%
3 - Conduct Performance and Fitness Reviews of Retiring and Senior Judges (2 Measures)						
Number of fitness and performance reviews		13	14	16	18	8
Percent of fitness and performance reviews submitted within 180 days of judge's request		100%	100%	100%	100%	100%
4 - Conduct Involuntary Retirement Proceedings (1 Measure)						
Number of involuntary retirements handled		0	0	0	0	0
5 - Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)						
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016				
Contracts/Procurement-Contracts lapsed into retroactive status	X	Forthcoming October 2016				
Budget- Local funds unspent	X	Forthcoming October 2016				
Budget- Federal Funds returned	X	Forthcoming October 2016				
Customer Service-Meeting Service Level Agreements	X	Forthcoming October 2016				
Human Resources-Vacancy Rate	X	Forthcoming October 2016				

Human Resources- Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources- Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management- Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.