
D.C. Office on Aging

www.dcoa.dc.gov

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Description	FY 2013 Actual	FY 2014 Approved	FY 2015 Proposed	% Change from FY 2014
Operating Budget	\$27,603,385	\$35,458,613	\$43,267,960	22.0
FTEs	40.9	66.0	63.0	-4.5

The mission of the District of Columbia Office on Aging (DCOA) is to advocate, plan, implement, and monitor programs in health, education, employment, and social services that promote longevity, independence, dignity, and choice for older District residents (age 60 plus).

Summary of Services

DCOA provides consumer information, assistance, outreach, and employment/training services for District seniors, people living with disabilities, and caregivers so that they can be better informed about aging issues, live a quality life, and maintain their independence. The agency also offers home health, adult day care, nutrition, case management, residential facilities, elder rights assistance, health promotion, wellness, counseling, legal, recreation, transportation, and caregiver services for District residents to allow older residents an opportunity to remain at home and in the community for as long as possible.

The agency's FY 2015 proposed budget is presented in the following tables:

FY 2015 Proposed Gross Funds Operating Budget, by Revenue Type

Table BY0-1 contains the proposed FY 2015 agency budget compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

Table BY0-1
(dollars in thousands)

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change*
General Fund						
Local Funds	16,719	18,912	25,957	32,974	7,017	27.0
Total for General Fund	16,719	18,912	25,957	32,974	7,017	27.0
Federal Resources						
Federal Grant Funds	6,419	7,013	7,356	7,736	380	5.2
Total for Federal Resources	6,419	7,013	7,356	7,736	380	5.2
Intra-District Funds						
Intra-District Funds	902	1,679	2,146	2,558	412	19.2
Total for Intra-District Funds	902	1,679	2,146	2,558	412	19.2
Gross Funds	24,040	27,603	35,459	43,268	7,809	22.0

*Percent change is based on whole dollars.

Note: If applicable, for a breakdown of each Grant (Federal and Private), Special Purpose Revenue type and Intra-District agreement, please refer to **Schedule 80 Agency Summary by Revenue Source** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2015 Proposed Full-Time Equivalent, by Revenue Type

Table BY0-2 contains the proposed FY 2015 FTE level compared to the FY 2014 approved FTE level by revenue type. It also provides FY 2012 and FY 2013 actual data.

Table BY0-2

Appropriated Fund	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Percent Change
General Fund						
Local Funds	16.1	19.2	39.5	33.0	-6.5	-16.5
Total for General Fund	16.1	19.2	39.5	33.0	-6.5	-16.5
Federal Resources						
Federal Grant Funds	5.6	9.5	10.5	10.0	-0.5	-4.8
Total for Federal Resources	5.6	9.5	10.5	10.0	-0.5	-4.8
Intra-District Funds						
Intra-District Funds	10.0	12.2	16.0	20.0	4.0	25.0
Total for Intra-District Funds	10.0	12.2	16.0	20.0	4.0	25.0
Total Proposed FTEs	31.8	40.9	66.0	63.0	-3.0	-4.5

FY 2015 Proposed Operating Budget, by Comptroller Source Group

Table BY0-3 contains the proposed FY 2015 budget at the Comptroller Source Group (object class) level compared to the FY 2014 approved budget. It also provides FY 2012 and FY 2013 actual expenditures.

Table BY0-3
(dollars in thousands)

Comptroller Source Group	Actual FY 2012	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Change Percent*
11 - Regular Pay - Continuing Full Time	2,036	2,271	2,927	2,557	-370	-12.6
12 - Regular Pay - Other	576	715	1,714	2,293	580	33.8
13 - Additional Gross Pay	134	43	0	0	0	N/A
14 - Fringe Benefits - Current Personnel	461	528	1,274	1,343	69	5.4
15 - Overtime Pay	0	0	0	0	0	N/A
Subtotal Personal Services (PS)	3,208	3,556	5,915	6,193	278	4.7
20 - Supplies and Materials	48	76	98	120	21	21.8
31 - Telephone, Telegraph, Telegram, Etc.	31	18	0	0	0	N/A
40 - Other Services and Charges	546	1,109	980	1,372	392	40.0
41 - Contractual Services - Other	5,408	5,239	9,855	9,155	-700	-7.1
50 - Subsidies and Transfers	14,700	17,517	18,511	26,328	7,817	42.2
70 - Equipment and Equipment Rental	100	89	100	100	0	0.0
Subtotal Nonpersonal Services (NPS)	20,832	24,047	29,544	37,075	7,531	25.5
Gross Funds	24,040	27,603	35,459	43,268	7,809	22.0

*Percent change is based on whole dollars.

Program Description

The District of Columbia Office on Aging operates through the following 4 programs:

Consumer Information, Assistance and Outreach – provides information and assistance, special events, training, education, and employment services for District residents and caregivers so that they can be better informed about aging issues and maintain their independence.

This program contains the following 4 activities:

- **Employment Services** – provides job counseling and placement opportunities for District residents age 55 or older so that they can gain and maintain employment;
- **Special Events** – provides socialization, information, and recognition services for District residents age 60 or older to increase awareness of services provided, expand their social network, and project a positive image of aging;
- **Training and Education** – provides consumer training for seniors and professional training for service providers and the general public to enhance their knowledge and increase their skills regarding policies and procedures affecting elderly programs and services; and
- **Advocacy Activity/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws, provides public education regarding elder abuse, and assists in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

In-Home and Continuing Care – provides homemaker assistance, day care, nutrition, case management services, and caregiver support to allow older residents to age in place, in their own home.

This program contains the following 2 activities:

- **In-Home and Day Care Services** – provides homemaker assistance, day care, nutrition, and case management services for frail District residents 60 years of age and older; and
- **Caregivers Support** – provides caregiver education and training, respite, stipends, and transportation services to eligible caregivers.

Community-Based Support – provides residential facilities, elder rights assistance, health promotion, wellness, counseling, legal services, transportation, and recreation activities for District residents who are 60 years of age or older so that they can live independently in the community and minimize institutionalization.

This program contains the following 4 activities:

- **Health Promotion and Wellness** – provides physical fitness, health screening, and wellness information for District residents age 60 or older to increase their health awareness and to adopt healthier behaviors;
- **Community Services** – provides congregate and home delivered meals, transportation, recreation, counseling, volunteer activities, and legal services;
- **Supportive Residential Facilities** – provides emergency shelter, supportive housing, advocacy, and aging-in-place programs; and
- **Advocacy/Elder Rights** – supports elder rights protection and adult protective service activities that concur with relevant state laws, provides public education regarding elder abuse, and assists in resolving complaints between residents/families and nursing homes and other community residential facilities for seniors.

Agency Management – provides for administrative support and the required tools to achieve operational and programmatic results. This program is standard for all agencies using performance-based budgeting

Program Structure Change

The District of Columbia Office on Aging has no program structure changes in the FY 2015 proposed budget.

FY 2015 Proposed Operating Budget and FTEs, by Program and Activity

Table BY0-4 contains the proposed FY 2015 budget by program and activity compared to the FY 2014 approved budget. It also provides the FY 2013 actual data.

Table BY0-4

(dollars in thousands)

Program/Activity	Dollars in Thousands				Full-Time Equivalents			
	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014	Actual FY 2013	Approved FY 2014	Proposed FY 2015	Change from FY 2014
(1000) Agency Management								
(1010) Amp-Personnel Costs Activity	0	0	0	0	0.0	32.0	0.0	-32.0
(1010) Personnel Costs Activity	2,361	3,682	6,567	2,884	25.1	0.0	37.0	37.0
(1040) Contract and Procurement Activity	941	977	993	16	0.0	0.0	0.0	0.0
(1087) Language Access	4	12	12	0	0.0	0.0	0.0	0.0
Subtotal (1000) Agency Management	3,306	4,671	7,572	2,901	25.1	32.0	37.0	5.0
(9200) Consumer Information, Assistance and Outreach								
(9205) Employment Services	314	314	374	60	0.0	0.0	0.0	0.0
(9215) Special Events	210	223	223	0	0.0	0.0	0.0	0.0
(9220) Activity: Training and Education	0	0	0	0	0.0	16.0	0.0	-16.0
(9220) Training and Education	1,459	2,360	2,603	243	2.6	0.0	20.0	20.0
(9222) Advocacy/Elder Rights	366	467	467	0	0.0	0.0	0.0	0.0
Subtotal (9200) Consumer Information, Assistance and Outreach	2,349	3,363	3,667	303	2.6	16.0	20.0	4.0
(9300) In-Home and Continuing Care								
(9325) In-Home and Daycare Services	5,386	5,731	5,731	0	0.0	0.0	0.0	0.0
(9330) Caregivers Support	681	701	701	0	0.0	0.0	0.0	0.0
Subtotal (9300) In-Home and Continuing Care	6,067	6,431	6,431	0	0.0	0.0	0.0	0.0
(9400) Community-Based Support								
(9405) Health Promotion and Wellness Activity	0	0	0	0	0.0	0.0	0.0	0.0
(9440) Activity:Health Promotion and Wellness	0	0	0	0	0.0	6.0	0.0	-6.0
(9440) Health Promotion and Wellness	4,018	4,412	4,760	349	13.2	0.0	6.0	6.0
(9450) Activity:Community Services	0	0	0	0	0.0	12.0	0.0	-12.0
(9450) Community Services	10,524	15,169	18,971	3,801	0.0	0.0	0.0	0.0
(9470) Supportive Residential Facility	675	925	925	0	0.0	0.0	0.0	0.0
(9480) Advocacy/Elder Rights	617	487	943	456	0.0	0.0	0.0	0.0
Subtotal (9400) Community-Based Support	15,833	20,993	25,598	4,605	13.2	18.0	6.0	-12.0
(9960) Year-End Close								
No Activity Assigned	49	0	0	0	0.0	0.0	0.0	0.0
Subtotal (9960) Year-End Close	49	0	0	0	0.0	0.0	0.0	0.0
Total Proposed Operating Budget	27,603	35,459	43,268	7,809	40.9	66.0	63.0	-3.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Note: For more detailed information regarding the proposed funding for the activities within this agency's programs, please see **Schedule 30-PBB Program Summary by Activity** in the **FY 2015 Operating Appendices** located on the Office of the Chief Financial Officer's website.

FY 2015 Proposed Budget Changes

The District of Columbia Office on Aging's (DCOA) proposed FY 2015 gross budget is \$43,267,960, which represents a 22.0 percent increase over its FY 2014 approved gross budget of \$35,458,613. The budget is comprised of \$32,973,922 in Local funds, \$7,735,721 in Federal Grant funds, and \$2,558,317 in Intra-District funds.

Current Services Funding Level

The Current Services Funding Level (CSFL) is a Local funds ONLY representation of the true cost of operating District agencies, before consideration of policy decisions. The CSFL reflects changes from the FY 2014 approved budget across multiple programs, and it estimates how much it would cost an agency to continue its current programs and operations into the following fiscal year. The FY 2015 CSFL adjustments to the FY 2014 Local funds budget are described in table 5 of this agency's budget chapter. Please see the CSFL Development section within Volume 1: Executive Summary for more information regarding the methodology used and components that comprise the CSFL.

DCOA's FY 2015 CSFL budget is \$24,118,122, which represents a \$1,838,439, or 7.1 percent, decrease from the FY 2014 approved Local funds budget of \$25,956,561.

CSFL Assumptions

The FY 2015 CSFL calculated for DCOA included adjustment entries that are not described in detail on table 5. These adjustments include a reduction of \$2,150,000 to account for the removal of one-time funding appropriated in FY 2014 for Contractual Services to provide meals to home-bound seniors and to provide grants for senior services. Additionally, adjustments were made for increases of \$119,285 in personal services to account for Fringe Benefit costs based on trend and comparative analyses and the impact of cost-of-living adjustments implemented in FY 2013, and \$111,276 in nonpersonal services based on the Consumer Price Index factor of 2.4 percent. DCOA's CSFL funding for the removal of one-time salary lapse reflects an adjustment for an increase of \$81,000.

Agency Budget Submission

Increase: DCOA's proposed budget includes an increase of \$492,325 in Local funds nonpersonal services in Subsidies and Transfers to support services for seniors. This increase is due to the reallocation of funding from personal services and a shift of Ombudsman funding from Contractual Services. Additional increases include \$67,937 in Other Services and Charges in the Agency Management program, to support additional services for seniors who participate in the Senior Service Network.

In Federal Grant funds, the nonpersonal services budget was increased by \$626,392, of which \$21,468 was allocated to Supplies and Materials in the Agency Management program, \$82,214 to Other Services and Charges in multiple programs for the maintenance of the Aging and Disability Resource Center's (ADRC) website, and \$522,710 to Subsidies and Transfers in the Community-Based Support program. This increase is primarily attributed to additional funding from the Commodity Assistance program grant and the reallocation of contract funding.

In Intra-District funds, the nonpersonal services budget was increased by \$564,492, of which \$218,548 was in Other Services and Charges due to additional funding for two Letters of Intent (LOI) for Money Follows the Person and ADRC Operations, and \$345,944 was for a LOI providing services for the DC Long Term Ombudsman and Independent Living for the Blind. In addition, the personal services budget in the Consumer Information Assistance and Outreach program was increased by \$473,806 and 4.0 FTEs due to an increase in ADRC funding.

Decrease: DCOA's proposed FY 2015 budget includes a Local fund reduction of \$189,718 in nonpersonal services across multiple programs. Of this amount, \$184,955 is from Contractual Services due to a shift in Ombudsman funding, \$2,400 is from Equipment and Equipment Rental, and \$2,363 is from Supplies and

Materials. An additional Local fund decrease of \$370,544 and 6.5 FTEs in personal services is due to the elimination of 12 part-time social worker positions and the establishment of 5 full-time positions. The remaining funds were allocated to Subsidies and Transfers in nonpersonal services to support the agency's sub-grants.

In Federal Grant funds, nonpersonal services were decreased by \$221,102 due to the ADRC funding reclassification from Contractual Services to Subsidies and Transfers in the Community-Based Support program. Additionally, the personal services budget was decreased by \$25,128 and 0.5 FTE to reflect the reclassification of recently hired employees from Continuing full time to Term full time.

In Intra-District funds, the Contractual Services budget in the Consumer Information Assistance and Outreach program was decreased by \$626,476 as an offset to the personal services increase to support the new FTEs, as well as projected salary steps and Fringe Benefits adjustments.

Technical Adjustment: DCOA's FY 2015 budget request was increased by \$4,900,000 in the Community-Based Support program. Of this amount, \$3,000,000 supports existing transportation contracts for seniors and \$1,900,000 supports the food services contract, which provides meals for seniors.

Mayor's Proposed Budget

Enhance: The District of Columbia Office on Aging's budget reflects an increase of \$2,705,800 in nonpersonal services, which includes \$2,000,000 in additional funds to enhance programs for seniors and expand access to wellness centers, \$455,800 to support the Community Supplemental Food program and the Community Automated Reliable Electronic System, and \$250,000 to support the "Age Friendly" citywide initiative.

District's Proposed Budget

Enhance: DCOA's FY 2015 proposed Local budget includes a nonpersonal services increase of \$1,250,000 in Subsidies and Transfers to support transportation, housing, and community-based services for the District's senior residents.

FY 2014 Approved Budget to FY 2015 Proposed Budget, by Revenue Type

Table BY0-5 itemizes the changes by revenue type between the FY 2014 approved budget and the FY 2015 proposed budget.

Table BY0-5
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
LOCAL FUNDS: FY 2014 Approved Budget and FTE		25,957	39.5
Removal of One-Time Funding	Multiple Programs	-2,150	0.0
Other CSFL Adjustments	Multiple Programs	312	0.0
LOCAL FUNDS: FY 2015 Current Services Funding Level Budget (CSFL)		24,118	39.5
Increase: To support and annualize costs of existing program	Multiple Programs	492	0.0
Increase: To support and annualize costs of existing program	Agency Management	68	0.0
Decrease: To streamline operational efficiency	Multiple Programs	-190	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-371	-6.5
Technical Adjustment: To support the negotiated senior transportation contract	Community-Based Support	3,000	0.0
Technical Adjustment: To annualize contractual service costs costs for food services	Community-Based Support	1,900	0.0
LOCAL FUNDS: FY 2015 Agency Budget Submission		29,018	33.0
Enhance: To support programs and access to existing Wellness Centers	Agency Management	2,000	0.0
Enhance: To fund the Commodity Supplemental Food Program and the Community Automated Reliable Electronic System	Community-Based Support	456	0.0
Enhance: To support the Age-Friendly City Initiative	Community-Based Support	250	0.0
LOCAL FUNDS: FY 2015 Mayor's Proposed Budget		31,724	33.0
Enhance: To support transportation, housing, and community-based services for seniors	Community-Based Support	1,250	0.0
LOCAL FUNDS: FY 2015 District's Proposed Budget		32,974	33.0
FEDERAL GRANT FUNDS: FY 2014 Approved Budget and FTE		7,356	10.5
Increase: To align budget with projected grant awards	Multiple Programs	626	0.0
Decrease: To recognize savings from a reduction in FTEs	Multiple Programs	-25	-0.5
Decrease: To align budget with projected grant awards	Multiple Programs	-221	0.0
FEDERAL GRANT FUNDS: FY 2015 Agency Budget Submission		7,736	10.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2015 Mayor's Proposed Budget		7,736	10.0
No Change		0	0.0
FEDERAL GRANT FUNDS: FY 2015 District's Proposed Budget		7,736	10.0

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Table BY0-5
(dollars in thousands)

DESCRIPTION	PROGRAM	BUDGET	FTE
INTRA-DISTRICT FUNDS: FY 2014 Approved Budget and FTE		2,146	16.0
Increase: To align funding with nonpersonal services costs	Multiple Programs	564	0.0
Increase: To support additional FTEs	Consumer Info., Assistance and Outreach	474	4.0
Decrease: To align funding with nonpersonal services costs	Consumer Info., Assistance and Outreach	-626	0.0
INTRA-DISTRICT FUNDS: FY 2015 Agency Budget Submission		2,558	20.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2015 Mayor's Proposed Budget		2,558	20.0
No Change		0	0.0
INTRA-DISTRICT FUNDS: FY 2015 District's Proposed Budget		2,558	20.0
Gross for BY0 - D. C. Office on Aging		43,268	63.0

(Change is calculated by whole numbers and numbers may not add up due to rounding)

Agency Performance Plan

The agency's performance plan has the following objectives for FY 2015:

Consumer Information, Assistance and Outreach

Objective 1: Provide robust outreach efforts and disseminate more information intended to bring about a greater awareness of senior services and better serve and attract the underserved population through the expansion and development of new services and campaigns.

Objective 2: Develop active and vibrant neighborhoods to create new economic opportunity and support a high quality of life for the District's seniors and persons with disabilities through the Mayor's Sustainable DC Plan.

KEY PERFORMANCE INDICATORS

Consumer Information, Assistance and Outreach

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Newly Registered Smart 911 DCOA Customers	Not Available	Not Available	Not Available	1,000	1,100	1,200
Number of people receiving jobs with pay rate above minimum wage	Not Available	Not Available	Not Available	80	90	95

In-Home and Continuing Care/Community-Based Support

Objective 1: Fulfill the Mayor's One City Action Plan by diverting vulnerable residents from premature nursing home placement by providing aging and disability resources in every ward of the city.

Objective 2: Enhance and maintain community living for seniors and people living with disabilities through the implementation of DCOA's 5-year strategic plan.

KEY PERFORMANCE INDICATORS

In-Home and Continuing Care/Community-Based Support

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of people transitioned from nursing homes back to the community with the appropriate home and community-based supports and services	Not Available	Not Available	49	30	55	60
Number of people who have remained or transitioned in the community as a result of the long-term care options counseling services	217	Not Available	800	600	700	800
Number of people discharged from the hospital to home preventing nursing home placement	Not Available	Not Available	86	130	160	185
Number of customers (ages 18-59) served by ADRC	700	750	1,296	2,000	3,000	3,500
Percentage of customers satisfied with WEHTS transportation service	Not Available	Not Available	Not Available	50%	75%	85%
Percent of persons at Senior Wellness Centers reporting an increase in awareness and practice of healthy habits	90%	90%	90%	90%	90%	90%

Agency Management

Objective 1: Transform the District of Columbia to an Age-Friendly City, an inclusive and accessible urban environment that encourages active and healthy aging for all residents, particularly seniors.

KEY PERFORMANCE INDICATORS

Agency Management

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 Actual	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of new affordable housing units for seniors	Not Available	Not Available	Not Available	1	1	1
Number of new senior villages	Not Available	Not Available	2	3	3	3
Number of proposed legislative and policy initiatives on aging issues	Not Available	Not Available	Not Available	3	2	2