

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health



Health Professional Licensing Administration
Board of Medicine

DATE

NAME
ADDRESS

Re: Letter of Concern and Request for Corrective Action Plan

Dear Dr. :

The District of Columbia Board of Medicine ("Board") has completed its review of the complaint filed against you regarding your prescribing patterns. Based upon the medical and legal review of the relevant documents, the Board did not find that initiation of formal disciplinary action was warranted at this time.

However, the Board does have some concerns regarding the matter and has chosen to resolve them by issuing a confidential Letter of Concern to you. It is the expectation of the Board, that if you have not already done so, you will take prompt steps to prevent a recurrence of this type of situation in the future.

Therefore, the Board is requesting that you submit a Corrective Action Plan (CAP), which should include, but not be limited to, the following:

- A statement of your perspective on the case;
- Identification of the deficiency or the root cause that led to the matter at issue;
- Efforts undertaken to improve or correct the problem, including any additional training or changes you may have made to your practice protocols to minimize the chance of future occurrences.

You are requested to submit the corrective action plan to the **Board within thirty (30) days of receipt of this letter** or may request an interview with the Board. Please respond to my attention at the address in the footer of this letter. Should you have any questions, please contact Lisa Robinson, Disciplinary Monitor, at 202-724-8802.

Sincerely,

Jacqueline A. Watson, DO, MBA
Executive Director
DC Board of Medicine

Via certified mail: