



**DISTRICT OF COLUMBIA  
DEPARTMENT OF HEALTH  
HEALTH PROFESSIONAL LICENSING ADMINISTRATION  
BOARD OF OPTOMETRY**

To expedite the processing of your **NEW LICENSE APPLICATION** be sure to follow the instructions carefully before mailing your application package. It is important to send in all the required supporting documents listed below based on the method by which you are applying:

**Optometry Exam**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- Transcript
- Nat'l Bd. Op (NBO) Exam Results Parts I, II & III
- Moral Character Form
- Prof Character Form
- Fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.
- \$288 for Application and License Fee

**Optometry Endorsement**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- License verification
- Nat'l Bd. Op (NBO) Exam Results Parts I, II & III
- Moral Character Form
- Professional Character Reference Form
- Fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.
- \$288 for Application and License Fee

**Optometry Exam – Add DPA  
Only to an existing DC License**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- Nat'l Bd. Op (NBO) Exam Results Parts I, II & III
- Moral Character Form
- Professional Character Ref. Form
- \$230 for Application and License fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.

**Optometry Endorsement - DPA**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- Moral Character Form
- Verification Lic
- Prof Character Form
- Fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.
- \$332 for Application and License Fee

**Optometry Exam – Add TPA Only  
to an existing DC License (will  
automatically receive a DPA  
authority)**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- Transcript
- TPA only - 6 Hours Of Exp
- Nat'l Bd. Op (NBO) Exam Results Parts I, II & III
- Moral Character Form
- Prof Character Professional Character Reference Form
- Must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.
- \$230 for Application and License Fee

**Optometry Endorsement - TPA**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- TPA only - 6 Hours Of Exp
- Moral Character Form
- Verification Lic
- Professional Character Reference Form
- \$433 for Application and License fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.

**Optometry Endorsement  
DPA and TPA**

Checklist of Supporting Documents required

- A complete signed application for DC License.
- Two (2) recent passport photos (2" X 2")
- Social Security Number or a Sworn Affidavit
- Name Change Documents
- Signed Statement
- Verification License
- TPA only - 6 Hours Of Exp
- Moral Character Form
- Prof Character Form
- Fee must be in the form of Check, Money order or Certified Check Payable to DC Treasurer.
- \$433 for Application and License Fee